

Introduction to Enhanced Position Control

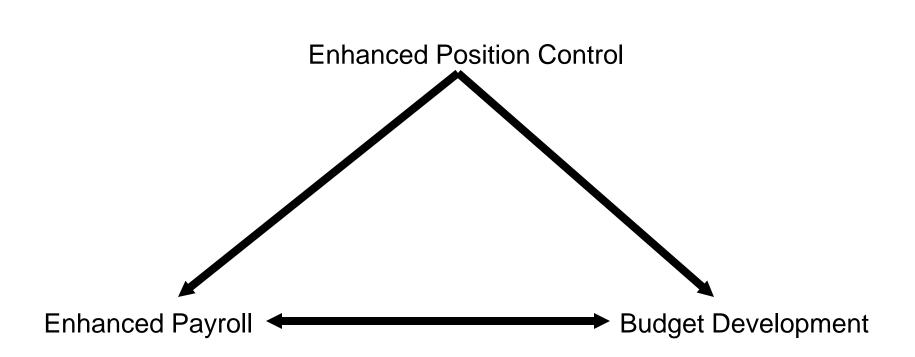
Position Control Basics

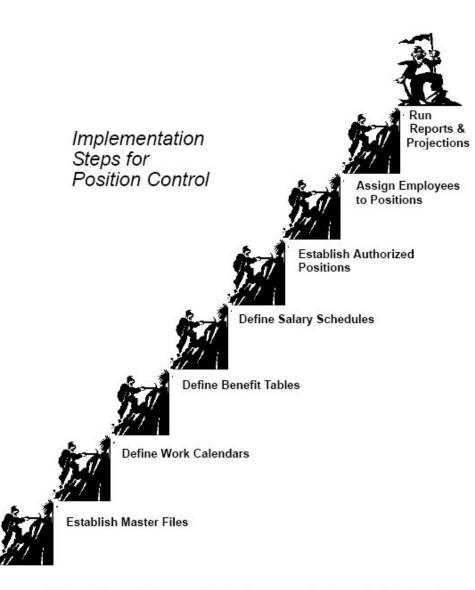
- Part of the Human Resources System within QSS/OASIS
- District setup/managed system
- Focus is on Authorized Positions rather than number or names of employees
- Helps avoid hiring without an authorized position available
- Guards against over-assignment of a position beyond its authorized FTE limit

Position Control Basics (continued)

- Maintain Master Files, District Authorized Positions, and Employee Assignments
- Ability to project salaries and benefits using current data or "what-if" scenarios
- Interfaces with Budget Development
- Interfaces with Enhanced Payroll

Position Control Interfaces





The steps illustrated above must be taken in sequence to implement Position Control. Finish each step before you begin to work on the next step.

Position Control Master Files (HR Code Maintenance)

HR Code Maintenance	39	- QSS DEMONSTRATION DISTR	ют		Q	SS/OASIS 🔳 🗖
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🗉 🦳 Absence Tracking	N					Inspe
E Ersonnel	DI	FY Name		Code		
District (DP/C)	39 2	008 👻				
		Code Rar	nge From	Code Ran	ne To	
Location Org Level Fields (LO)			-	Code Han	30.10	
🚽 🔄 Bargaining Units (BU)		1				
- 🖅 Board Dates (BD)						
Certificate Levels (CL/C)		Locations Dis	strict Master File			
Certificate Types (CT/C) Comment Types (CD)	E	E0Cations Dis	strict master rile			
Comment Types (CO)	Code	Name	Abbr	Audit Date	Audit ID	
Control Groups (CG)	▶ 0000	Unspecified	N/A	11/11/2008	DA02	
Country/state codes (CS/C)	0001	DISTRICT BUSINESS OFFICE	DISTRICT	01/12/2009	DAPD	
🗄 🦰 Credentials	0002	New High School	NHS	11/14/2008	RDS	
🚽 🔄 Degree Types (DT)			Constraints for the second	and the second second second	1 22-635357762	
- 🖅 Employee Types (EM)	0011	ALTA VISTA SCHOOL	ALTA VIS	12/20/2002	CONV	
Ethnic Codes (ET/C)	0012	ATHENOUR SCHOOL	ATHENOUR	12/20/2002	CONV	
Experience Types (EX)	0013	CARLTON SCHOOL	CARLTON	12/20/2002	CONV	
- Preeze Placement Reasons (FP)	0015	DARTMOUTH MIDDLE SCHOOL	DARTMOUT	12/20/2002	CONV	
Handicap (HA)	0017	GUADALUPE SCHOOL	GUADALUP	10/29/2008	MGR	
Institutions (Colleges) (IN)	0019	LIETZ SCHOOL	LIETZ SC	12/20/2002	CONV	
Immunization (IM)						
- 🔄 Inservice ed component (IE)	0020	LONE HILL SCHOOL	LONE HIL	12/20/2002	CONV	
- 🔄 Insurance carrier (IC)	0022	NODDIN SCHOOL	NODDIN	10/04/2006	5826	
Medical Codes (ME)	0023	OSTER SCHOOL	OSTER SC	12/20/2002	CONV	
Membership List (LM)	0026	UNION MIDDLE SCHOOL	UNION MI	12/20/2002	CONV	
Job Categories (JB)	0030	CLOSED SCHOOL SITE	CLOSED	01/18/2006	5826	
Language Codes (LA)	0040	NON REGULAR EMPLOYEES	NON REGU	12/20/2002	CONV	
Program of Graduation (PG)	0600	DISTRICT CORP.YARD	DISTRICT		CONV	
🚽 🗹 Refusal Reason (RR)	10600		DISTRICT	12/20/2002	LCOWA	
🚽 🔄 Seniority Class (SN)						
Skill Codes (SK)						
Subject Codes (SU)						
Termination Codes (TE) Test Master Codes (TM)						
Lest Master Cones (LM)						

Position Control Master Files (HR Code Maintenance 2)

🖺 HR Code Maintenance 2		39	- The Train USD			QSS/OASIS	
File View Options Help							
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							Inspect
🚔 Subject Codes (SU)							
Termination Codes (TE) Test Master Codes (TM)	DI FY	Nan	e Code				
Test Master Codes (TM) E S Personnel Action Files	39 200	18 🔽					
Report Codes (RC)	100		From To				
Bayroll		19. A.S.			1		
Pay Codes (PC/C)		Code F	ange				
Payroll Name (PYN/C)							
Pay Schedules (PS/C)			New Salary Schedules Dis	strict Master File (5	57 items)		
Pay Types (PT/C) Arrow Retirement Systems (RS/C)	F 197						
Retirement Edits (RE/C)	FY	Code	Name	Audit Date	Audit ID		^
Payroll Profiles (PP)	08	01-00	test	12/12/2008	Dea5		
🗉 💥 Statutory Deduction	08	01-01	TESTING 01-01	12/2/2008	MGR		
Deduction Schedule (DS/C)	08	01-05	TEST 0105	12/12/2008	Dea5		
Deduction Rate Table (DR) Bonus Codes (BC)	08	02-00	TESTING	1/8/2009	Dea5		
Payroll Edit Rules (PE)	08	02-02	TESTING FROM HP3K	12/5/2008	MGR		
Deduction Rule Codes (PR)						-	
- The SMF Status Codes (SM)	08	02-03	TESTING FROM QCC	12/5/2008	Dea5		
Pending Retirement Status Codes (PN)	08	03-00	testing for leanne	1/9/2009	Dea5		
Vol-ded Frequency Codes (VF/C)	08	03-01	TESTING STEPS	1/8/2009	Dea5		
Voluntary Deductions (VD/C) Benefit Control (BCT/C)	08	03-03	TEST	1/11/2009	MGR		
Benefit Object Maps (OMAP)	08	07-00	TESTING FOR LEANNE	12/19/2008	Dea5	-	
\overline 🗃 Benefit H/W Maps (VMAP)	08	09-00	test testing	12/19/2008	Dea5		
👘 Benefit Group Maps (GMAP)		0.0000000					
🕀 🔆 Tax Tables	08	10-00	CERTIFICATED	12/11/2008	DAPD	4	
Position Control	08	10-20	CERTIFICATED	5/16/2007	5826	-	
Benefit Projected Rates (BPR)	08	11.00	COUNSELORS	4/17/2007	5826		
District Authorized Positions (DAP)	08	11-20	COUNSELORS	5/16/2007	5826		
- Participation (DAPN)	08	12-00	PSYCHOLOGISTS	4/17/2007	5826		
Salary Schedules (SS)	08	12-20	PSYCHOLOGISTS	5/16/2007	5826		
New Salary Schedules (SSN)	08	14-00	test	11/3/2008	MGR		
Work Caleridais (WC)			1 239.037		1. (2000)2002 1. (2000)2002		
Pay Code Links (FL01)	08	20-00	CLASSIFIED 180 WORK DAYS	11/29/2008	DAPD		
- 🗃 Voluntary Deduction Code Links (FL02)	08	21.00	CLASSIFIED 196 WORK DAY	4/17/2007	5826	1	
Vol-Ded Frequency Code Links (FL03)	08	22-00	CLASSIFIED 260 WORK DAYS	4/17/2007	5826		
Pay Schedule Code Links (FL04)	08	25-00	TEST	9/5/2008	MGR		
Deduction Schedule Code Links (FL05)	08	26-00	TEST	9/5/2008	MGR		
Enefits Management	08	31-00	CONFIDENTIAL	11/10/2008	DAPD	4	
Coverage Level Codes (BMLC)		Contract Street			334	-	
Deduction Class List (BMCL)	08	31-10	CONFIDENTIAL	7/24/2007	5826		
Dependent Codes (BMDC) FTE Allocation Table (BMFT)	08	31-20	CONFIDENTIAL	5/16/2007	5826	2	
Package Codes (BMPK)	08	32-00	FOOD SERVICE SUPERVISOR	7/24/2007	5826		~
						A	

Personnel/Payroll Master Files for Position Control

- Work Location
- Job Category
- Job Code
- Bargaining Unit
- Degree Type
- Contract Type
- Experience Type
- Seniority Class

Personnel/Payroll Master Files for Position Control (continued)

- Subject Code
- Program of Graduation
- Certificate Type
- Certificate Level
- Credential
- Skill Code
- Test Code
- Position Control Bonus Codes
- Payroll Bonus Codes

Work Location

Change Locations	39 - QSS DEMONSTRATION DISTRICT	QSS/OASIS	
Options			
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			Change
Location Codes :	0001 : DISTRICT BUSINESS OFFICE		
Location Number :	0001		
Туре :	Work & Pay Locations		
Name :	DISTRICT BUSINESS OFFIC Abbrev DISTRICT		
Street:			
City :			
State :	Zip:		
Contact :			
Phone :	Ext :		
Organization Levels			
COMP1 C	OMP2 COMP3 COMP4		
01 👤 0			
basE LEVEL 01.000	0.0.000 (BASE01)		
- Audit Information -			
ID: D	APD Date: 01/12/2009 Time: 07:48:08 AM		
	Yr:2008 Dist:39 Site:	1 2/24/2009	3:45 PM

Job Category

Change Job categories 39 -	QSS DEMONSTRATION DISTRICT	QSS/OASIS	
Options			
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			Change
Selected Codes :	0001 : TEACHER	•	
Code :	0001		
Name:	TEACHER		
Abbreviation :	TEACHER		
- Audit Information			3
ID: LCI9	Date: 3/10/2003 Time	: 14:33	
	224		
	Yr:2008 Dist:39 Site:1	2/24/2009	3:49 PM

Job Code

Change Job codes	39 - QSS DEMON	STRATION DISTRICT	QSS/	DASIS 🔳 🗖 🔀
Options				
	🖬 🚺 💽 📃			
				Change
	Job Codes : 000008 : 1	PRINCIPAL, MIDDLE SCHOOL	•	
	Job Code : 000008			
	Name : PRINCIPA	L, MIDDLE SCHOOL		
	Abrev : MSPRINC	P EEO(1):	EEO(2):	
	Job Category : 0010 - MA	NAGEMENT	•	
Credentials/I	Education Sub	jects/Skills	Test Information/Ex	perience
C 1 (1		F 1 (
Credentials	Code:	Education	Degree Type:	
		F Required	Program:	
F Required	Code:		Degree Type:	
		F Required	Program:	
F Required	Code:		Degree Type:	<u> </u>
		F Required	Program:	
			- ,	
L				L
	- Audit Information			
		: 12/20/2002 Tim	ne: 03:20:00 PM	
		Yr	:2008 Dist:39 Site:1 2/2	4/2009 3:51 PM

Bargaining Unit

Change Bargaining units 39 - QSS DEMONSTRATIO	N DISTRICTOSS/OASIS	
Options		
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		Change
Selected Codes : 02 : CLASSIFIED SCHOOL Code : 02	LEMPLOYEES 💌	
Name: CLASSIFIED SCHOOL EM	PLOYEES	
Abbreviation : CSEA		
- Audit Information		
ID: LCI9 Date: 3/10/2003	Time: 14:17	
Yr:2008 Dis	t:39 Site:1 2/24/200	9 3:52 PM

Degree Type

Change Degree types 39 -	QSS DEMONSTRATION DISTRICT	QSS/OASIS	
Options			
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			Change
Selected Codes :	MA : MASTERS DEGREE	•	
Code :			
Name :	MASTERS DEGREE		
L			
Abbreviation :	IMASIEN		
- Audit Information			
ID: LCI9	Date: 3/11/2003 Time:	12:57	
		0.104.100000	4.07.014
	Yr:2008 Dist:39 Site:1	2/24/2009	4:27 PM

Contract Type

Change Contract type 39 -	QSS DEMONSTRATION DISTRICT	QSS/OASIS	
Options			
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			Change
Selected Codes :	MG : MANAGEMENT	•	
Code :	MG		
Name :	MANAGEMENT		
Abbreviation :	MGMNT		
Audit Information			
ID: LCI9	Date: 11/27/2002 Time:	8:06	
	Yr:2008 Dist:39 Site:1	2/24/2009	4:46 PM

Experience Type

Change Experience type39	QSS DEMONSTRATION D	ISTRICTO	SS/OASIS	
Options				
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				Change
Selected Codes :	BB : TESTING ADD		•	
Code :	BB			
Name :	TESTING ADD		_	
Abbreviation :	BB			
Audit Information				
ID: RDS	Date: 11/6/2008	Time: 9:	52	
	Yr:2008 Dist:3	9 Site:1	2/24/2009	4:47 PM

Seniority Class

Change Seniority class 39 - QSS DEM	INSTRATION DISTRICT	QSS/OASIS	
Options			
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			Change
Selected Codes : 37 : SECRI	ETARY I	•	
Code : 37			
Name: SECRETAR	RY I		
Abbreviation : SECT I			
Audit Information			
ID: DCDG Date: 9/13	3/2007 Time:	:	
	Yr:2008 Dist:39 Site:1	2/24/2009	4:48 PM

Position Control Bonus Codes

Change - Position Cntl Bonus Codes	39 - QSS DEMONSTRATION DISTRICT	QSS/OASIS 🗖 🗖 🗙
Options		
		Change
	Code: 08 : DPTST 🗸	
Year: 08 Code	Value: DPTSTP	
Name: DEPARTMENT HEAD STI	PEND	Abbr: DEPTHEAD
Type: Fixed amount	D-P Flag: Dollar 💌 Rule:	✓ Bonus Class: Additional ✓
Prorate: 🔽 Use FTE: 🔽	Use in PPHIST/Hr Calc:	Add to Base: 🔽
Include 'Add to Base' Bonus Values: 🗔	RFU1:	RFU2:
Payroll Load: Amount shown as separate bo	nus 💌 Load Pay Type:	•
Default Payro	I Bonus Code: DPTSTP	
Level Amount Bonus Code	l	Level Amount Bonus Code
1. 1200.00 DPTSTP	2.	
3.	4.	
5.	6.	
7.	8.	
9.	10.	
11.	12.	
13.	14.	
15.	16.	
17.	18.	
19.	20.	
	,	,
	Yr:2008 Dist:39 5	ite:1 GS: W 10/21/2014 10:04 AM
	112000 DISC.37 3	10/21/2014 10.04 AM

Payroll Bonus Codes

🜓 Change Bonus Code Values	39 - QSS DEMONSTRATION DISTRICT	QSS/OASIS		x
Options				
	D			
			C	hange
	Code Value: 08 : DPTSTP			
Year: 08	Code Value: DPTSTP			
	Name: DEPARTMENT HEAD STIPEND			
	Abbr: DEPTHEAD			
	Stub Name: DEPARTMENT HEAD			
	D / P Flag: Dollar 🗾 Bonus Amount:	0.00		
Use FTE in Bor	us Calculation?: 🗖			
Retire	ement Load Flag: Separate			
В	onus Rate Type: Lump sum 💌			
Manual	ly Enter Amount: 🕅			
Loaded from	Position Control: 🔽			
	Retirement PC: 3			
	Retirement CC: 6			
	RFU Flag-09: N			
	RFU Flag-10: N			
	Yr:2008 Dist:39 Site:1 G5:	W 10/21/	2014 10:08	

Work Calendars

P Change Work Calendars	07 - QSS DEMONSTRATION DISTRICT QSS/0/	
Options	2 2	
Colorida Colorida Con		Change
Calendar Codes : 05 : 0100 Fiscal Year : 05 Code value : 01	Begular Work Day (BW) [248] Ron-work Day (NW) [104] Special Non-work Day (SN) [1]	
Using Calendar :	Half Day (HW) [0] Paid Holiday (PH) [12] Customize	
Name: CLASSIFIED 12 MONTH	Hrs/Day: 8.00 Mo/Yr: 12.00 Payroll Days 0.00	
Work: 248.00	Holiday: 12.00 Total: 260.00	
Contract Dates : 07/01/2004 👻 to		
July - October '04	November - February '05 March - June '05	
	August '04 September '04 October '04 #Pd/WK: 21.00/21.00 #Pd/WK: 22.00/21.00 #Pd/WK: 21.00/21.00	
S M T W T F S	SMTWTFS SMTWTFS SMTWTFS	
1 2 3 RW RW NW	1 2 3 4 5 6 7 1 2 3 4 1 2 NW SN RW RW RW NW RW RW NW RW RW NW RW <	
4 5 6 7 8 9 10	8 9 10 11 12 13 14 5 6 7 8 9 10 11 3 4 5 6 7 8 9	
NW PH RW RW RW RW NW 11 12 13 14 15 16 17	NW RW RW RW RW NW PH RW RW RW NW RW RW<	
NW RW RW RW RW NW	NW RW RW RW RW RW NW NW RW RW RW RW RW RW NW NW RW	
18 19 20 21 22 23 24 NW RW RW RW RW RW NW	22 23 24 25 26 27 28 19 20 21 22 23 24 25 17 18 19 20 21 22 23 24 25 17 18 19 20 21 22 23 24 25 17 18 19 20 21 22 23 NW RW RW RW RW RW RW RW RW NW NW NW RW RW RW RW RW RW NW NW RW RW </td <td></td>	
25 26 27 28 29 30 31	NW RW RW RW RW NW RW RW RW RW RW RW NW 29 30 31 - - - - - 26 27 28 29 30 - - 24 25 26 27 28 29 30 - - - - 24 25 26 27 28 29 30 - - - - - - - - 30 -	
NW RW RW RW RW NW	NW RW RW RW RW RW NW RW RW<	
- Audit Infor		
	ID: DEA1 Date: 11/03/2010 Time: 10:48:50 AM	
	Yr:2005 Dist:07 Site:1 GS: W 10/27/201	10-09 AM

Work Calendars (continued)

Cha	ange Calei	ndar		39 - (255 DEM	ONSTRAT	ION DISTRICT	Q	55/0ASIS	
Option	s									
~	e 🗙		\times]				
	S 1 NW	M 2 RW	July '07 T 3 RW	W 4 РН	#Pd/ T 5 RW	Wik: 22. F 6 RW	00/21.00 S 7 NW	Legend Regular Wo	ork Day (RW) [2	1]
	8 NW	9 RW	10 RW	11 RW	12 RW	13 RW	14 NW	Paid Holida	n-work Day (SN) [0]
	15 NW	16 ^{RW}	17 RW	18 RW	19 RW	20 RW	21 NW	Current Selection		
	22 NW	23 RW	24 RW	25 RW	26 RW	27 RW	28 NW		(None)	
	29 NW	30 RW	31 RW						p Changes nges/ <u>N</u> ext Mont	h
								Und	o Changes	
							Yr:2008 Dist		cel/Close	/:59 AM

Work Calendars (continued)

🛱 Custo	mize Color Legends		
	Regular Work Day (RW)	Change	Apply
	Half Day (HW)	Change	
	Non work Day (NW)	Change	Cancel/Close
	Paid Holiday (PH)	Change	Restore Defaults
	Special non work day (SN)	Change	

Benefit Tables

Char	nge Benefit (Controls		39	QSS DEMONSTRATION DISTRICT	QSS/OASIS	
Options							
 >							
							Change
	Benefit N	lames Dist	ricts :	39 - The Train l	JSD Masks : 1 💌 Apply	<u>U</u> ndo	
1	STRS	13 PERS-LS					
2	PERS	14		Dist No.	Dist Name	Mask	
2	PERS	14		31	DISTRICT 31	0	
3	FICA	15		34	QSS Testing District	0	
4	H/W	16		35	QSS Testing District	0	
				36	QSS Testing District	0	
5	SUI	17		37	Siskiyou C.O.E.	0	
6	WCOMP	18		38	QSS Test District	0	
7		19 PARS		• 39	The Train USD	1	
1		15 PARS		40	TESTING DIST	0	
8	PERS B/O	20		41	PIEDMONT HEIGHTS C.O.E.	2	
9	MEDICARE	21		51	QSS TEST DISTRICT 51	0	
				57	SMARTVILLE UNIFIED SAMPLE DIST	1	
10	l	22		59	DISTRICT IS MAXIMUM CHARS = 30	0	
11	CASH-OUT	23		61	TESTING	0	
12	PERS RLR	24		65	QSS Documentation District	0	~
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		– Audit Ir	- f- en - b	inn			
Text	1						
			10	D: DAPD	Date: 12/11/2008 Time: 03:52:07 PM		
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100					Yr:2008 Dist:39 Site:1	2/25/2009	7:33 AM

Benefit Tables (continued)

1	Chan	ge Benefit O	bject Maps	39 - QSS DEMON	ISTRATION DISTRICT	QSS/OASIS	
Qpl	ions						
	X						
							Change
			Codes : 00001000				
			District : 39 - The Train USD	_	Object : 00001000		
ſ			1 - 12	ľ	13 - 24		
	-						
		Name	Dr		Cr		
	1.	STRS	00003101 - STRS EMPLOY 💌		00009511 - STRS LIABILITY 👻		
	2.	PERS	00003201 - PERS EMPLOY -		00009512 - PERS LIABILITY 👻		
	3.	FICA	00003301 - SOCIAL SECURI 💌		00009513 - SOCIAL SECURI 💌		
	4.	H/W	00003401 · H/W EMPLOYE -		00009514 - H/W LIABILITY 💌		
	5.	SUI	00003501 - SUI EMPLOYER 💌		00009515 - SUI LIABILITY 💌		
	6.	WCOMP	00003601 · WORKER'S CO 💌		00009516 · WORKERS CO 💌		
	7.		•		•		
	8.	PERS B/O	00003201 - PERS EMPLOY -		00009517 - PERS-BO LIABI 💌		
	9.	MEDICARE	00003311 - MEDICARE EM 💌		00009513 - SOCIAL SECURI 💌		
	10.		•		•		
	11.	CASH-OUT	•		•		
	12.	PERS RLR	00003801 - PERS RLR 🗨		00008092 💌		
	1						
			Audit Information				
			ID: DAPD	Date: 03/2	2/2008 Time: 02:44:09 PM		
					Yr:2008 Dist:39	Site:1 2/25/2009	8:12 AM

Benefit Tables (continued)

+ Add Health/Welfare Benefit Maps	39 - QSS DEMONSTRATION DISTRICT	QSS/OASIS 🔳 🗖 🔀
Options		
		Add
Codes :		
District : 39 - The Train USD	• Object: 0000100	
Page 1 Page 2 Page 3 Page 4	Page 5 Page 6 Page 7 Page 8	Page 9 Page 10
No Vd. Name Dr	Cr	
1. 8320 - V MEDICARE 00003311 V	00009513	
2.		
3.		
4.		
5		
6		
7		
8.		
9.		
		
		
	_	
4	Yr:2008 Dist:39 Site	e:1 2/25/2009 8:18 AM

Benefit Tables (continued)

CI	iange - Benefit	Projected Rates		39	- QSS DEMONSTRA	TION DISTRICT		QSS/OASIS	
Option	is								
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									Change
	[Year. 08							(enange
	·								
	New/Edit l	Line: 1							
	efit Name Base 1		% Limit An	nount PT	Project /	Smt/Z	erence		
UI	Percent		0.00		▼ 0.00	±1107 * # 05 ▼	Name SUI		
101	Treicent	<u> </u>	10.00		10.00	100 -	1		
Ln	Benefit Name	Base Type	Base Amt	Limit Amt P	T Projection Amt/%	Reference #	Reference Name		
▶ 1	UI	Percent	.0500	0.00	0.00		SUI		
2	WC	Percent	3.1219	0.00	0.00	06	WCOMP		
3	STRS	Percent	8.2500	0.00	0.00	01	STRS		
4	PERS	Percent	9,3060	0.00	0.00	02	PERS		
5	FICA	Percent	6.2000	90000.00	0.00	03	FICA		
6	MC	Percent	1.4500	0.00	0.00	09	MEDICARE		
7	PERSRLR	Percent	3.7140	0.00	0.00	12	PERS RLR		
8	H&WCERT	Voluntary	6720.00	0.00	0.00	04	H/W		
9	H&WCERT2	Voluntary	9200.00	0.00	0.00	04	H/W		
10		Voluntary	11700.00	0.00	0.00		H/W		
11		Voluntary	6936.00	0.00	0.00	1999 C	H/W		
10	H&WMGMNT	Voluntary	16020.00	0.00	0.00	200	H/W		
1	H&WCLAS2	Voluntary	9200.00	0.00	0.00		H/W		
14	1 000000000000000000000000000000000000	Voluntary	11700.00	0.00	0.00	04	H/W		
15	i i i i i i i i i i i i i i i i i i i		0000800	10100		2.0			
16		Dollar (Prorated by FTE	5000.00	0.00	0.00		H/W		
17		Percent	2.0000	0.00	0.00	19	PARS		
18	-						8 -		
19				1 13					
20									
21									
23					8		e -		
24						-			
25				2 C)					
26									
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28									
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Schedule Calculation Factors

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Payroll Interface Rules

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Bonuses

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Steps and Ranges

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Salary Schedules Benefits

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	10	H&WCERTF		V	11,700.00	0.00		0.00	04	H/W	
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District Authorized Positions Description

New PC Dist A	uth Positions (DAPN)						
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District Authorized Positions Requirements 1

New PC DIST AUT	h Positions (DAPN)			
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District Authorized Positions

Requirements 2

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District Authorized Positions Account Distribution

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District Authorized Positions Employee List

🔜 District Authorized P	ositions/ENH (DAPI	I)	39 - The	Train USD		QSS/	0ASIS		[
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Employee Maintenance Main Demographic (MA)

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Employee Maintenance

Position Assignment (EA)

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000023 - COUNSELOR (COUNSER)			New
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Position Control Base Salary Formulas

Schedule Type

- Hourly: Rate x Hours/Day x Days/Year
- Daily: Rate x Days/Year
- Monthly: Rate x Months/Year x FTE
 - Yearly: Rate x FTE

Position Control Job Menu

🔚 Job Menu 07-QSS DE	MONSTRATION DISTRICT	QSS/OASIS	
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Position Control Report Writer

Position Control Report Writer							
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Position			Job Code			Jol	b Category
Work Location			Position Number			Su	pervising Position Number
F3 - Fund			RS - Resource			YY	- ProjYear
OB - Object			SB - SUB-OB			GO) - Goal
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				Position				Job Code				Job Category
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				OB - Object				SB - SUB-OB				GO - Goal
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Position Control Projection Reports/Processes

Salary Projection Report (PPS300)

Benefit Projection Report (PPS400)

Scattergram Projection Report (PPS200)

Create Budget TFRs from Salary/Benefit Projection (PPS710)

Salary Projection Report		
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Main* Additional Selection Account Selection Report Parameters		
Projection For Year: 08		
Use Schedules For Year: 08		
Use Employee Records Year: 08		
Do Step Advancement: 📺		
Selection: All Schedules		
Percentage: 0.0000		
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Salary Projection Report			
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Main* Additional Selection Account Selection	Report Parameters		
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01 UNION DISTRICT EDU. ASSN 02 CLASSIFIED SCHOOL EMPLOYEES 03 CONFIDENTIAL/SUPERVISORY 04 MANAGEMENT 05 NO UNIT	Percentage: 0.0000 Add Remove	Line Barg Unit % Proj 1 2 3 3 4 4	
		5 6 7 8	
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Main* Additional Selection Account Selection Report Parameters				/_
Projection For Year:	08			
Use Schedules For Year:	08			
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Do Step Advancement:				
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21-00 CLASSIFIED 196 WORK DAY 22-00 CLASSIFIED 260 WORK DAYS		5		
25-00 TEST 26-00 TEST				
31-00 CONFIDENTIAL	9			
32-00 FOOD SERVICE SUPERVISOR 33-00	1	10		
41-00 MANAGEMENT 214 DAYS 42-00 CERTIFICATED MGMNT 221 DAYS		11		
43-00 CLASSIFIED MANAGEMENT 221 D4	1	12		- III
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Job Codes:		
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Job Categories:		
Work Location:		
Work Calendars:		
Pay Schedules: Pay Schedules:		
Bargaining Units:		
Report Codes:		
Employee Type:		
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Salary Projection Report Parameters

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Benefit Projection Report Parameters

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Scattergram Projection Report Parameters

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Main* Additional Selection Account Selection Report Parameters	
Report Title:	
Total FTE for Positions Active On: 07/01/2007 Include Open:	
Hire Date Range: 7 / 🗨 - 7 / 💌	
Print Salary: 🔽 Print Benefits: 🔽 Print FTE: 🔽 Base pay Only: 🗖	
Select Restrictions: Combined	
Restrict On:	
Detail Report by Account: 🔲 OPEB/GASB Breakout: 🔲 Benefit classes:	
Detail Report by Account: OPEB/GASB Breakout: Benefit classes:	
Valid Benefit Classes	
01/STRS 02/PERS 03/FICA 04/H/W 05/SUI	
06/WCOMP 08/PERS B/O 09/MEDICARE 11/CASH-OUT 12/PERS RLR	
13/PERS-LS 19/PARS	
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Create Budget Transfers Job Parameters

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File Options										
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		Rounding	Rule: None	-						
		Difference Thres	hold: 0.00							
	Posting Date: 04/11/2011 Description:									
	M	aximum Detail Lines pe	r BT: 120							
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	Create New BT for each Balance Sheet:									
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	Object to Balance Transaction: 9790 FUND BALANCE									
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